



AGENDA – AdUP Extra Project Meeting – 15 September 2022

Venue: Navarinou 40, Chalandri, Athens Greece

<https://meet.google.com/pyg-zqhf-jmz>

EES Time / Duration	Topic	Who
10:00 – 10:15	WELCOME AND OPENING OF THE MEETING <ul style="list-style-type: none"> – Official welcome by our hosts – Presentation of the meeting's agenda – Organisational issues 	UNIMC & PROMEA
10:15 – 10:45	PMI: PROJECT WORK-PLAN REVIEW <ul style="list-style-type: none"> – Recap and overview of activities implemented up to now – Presentation of main upcoming tasks 	PROMEA
10:45 – 11:15	PROJECT MANAGEMENT & FINANCIAL ASPECTS <ul style="list-style-type: none"> – Financial management (timesheets) – Internal and Final reports: new deadlines and process requirements 	UNIMC
11:15 – 11:45	O2-T2: DEVELOPMENT OF ADUP TRAINING & ASSESSMENT MATERIALS <ul style="list-style-type: none"> – Short presentation of the developed Learning Units – Pending tasks to be discussed for the finalisation of IO2 	UNIMC & ALL
11:45 – 12:00	COFFEE BREAK	
12:00 – 12:30	O3: ADUP MOOC <ul style="list-style-type: none"> – O3-T1: Presentation of MOOC platform (EN) – O3-T3: Pilot run – O3-T4: Finalisation 	PROMEA
12:30 – 13:00	O3-T2: DEVELOPMENT OF ADDITIONAL MOOC LEARNING MATERIALS <ul style="list-style-type: none"> - Presentation of additional MOOC materials - Pending tasks to be discussed - Q&A 	VAEV
13:00 – 14:30	LUNCH	
14:30 – 15:00	LTTA: AdUp transnational training event <ul style="list-style-type: none"> - Initialisation of organisational issues: - Number of participants - Initial agenda - Dates - Mode of Implementation 	CHAM & ALL
15:00 – 15:15	O4-T1: DEVELOPMENT OF THE ADUP CERTIFICATE SUPPLEMENT <ul style="list-style-type: none"> - Presentation of the task and initial ideas - Q&A 	VAEV



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15:15 – 15:30	<p>O4-T2: PREPARATION AND CIRCULATION OF A RECOMMENDATIONS PAPER TO SUPPORT THE USE OF ADUP RESOURCES BY ADULT EDUCATION PROVIDERS</p> <ul style="list-style-type: none"> - Discussion of results - Q&A 	PROMEA
15:30 – 15:45	<p>O4-T3: COMPOSITION AND CIRCULATION OF A STATEMENT OF SUPPORT (SOS) FOR THE ENDORSEMENT OF ADUP RESOURCES & CREATION OF THE ADUP NETWORK OF ADOPTERS</p> <ul style="list-style-type: none"> - Discussion of results - Q&A 	VAEV
15:45 – 16:15	<p>PMI: DISSEMINATION ACTIVITIES</p> <ul style="list-style-type: none"> - Recap & overview of dissemination activities implemented up to now - Results/impact achieved - Presentation of dissemination tasks per partner 	APRC
16:15 – 16:45	<p>MULTIPLIER EVENTS: PLANNING</p> <ul style="list-style-type: none"> - Scope and aims - Organizational issues - Funding provisions - Discussion and exchange of ideas 	ALL
16:45 – 17:15	<p>WRAPPING UP & CLOSURE OF THE MEETING</p> <ul style="list-style-type: none"> - Confirmation date of the next TPM in Lithuania - Concluding remarks - Sum-up of decisions made - Meeting's certificates - Evaluation* 	PROMEA & ALL

* **EVALUATION:** The TPM meeting evaluation questionnaire (link) will be distributed to participants after the end of the meeting.